

Senior Philanthropy + Communications Officer

The Collaborative for Gender + Reproductive Equity (CGRE) cultivates new donors and raises new funds for game changing state-focused investments that advance gender, reproductive, and racial equity in the United States. CGRE provides funding to unite advocates across issue silos; defend gender, reproductive, and racial equity; and work towards a future where every person has the resources and autonomy to thrive. CGRE's Advisory Committee of funders learns together with field experts, amplifying the impact of their giving, and accelerating change in five-year increments. CGRE's approach focuses on three core areas of work: Judicial Strategy, Movement Power, and Majority Building. Since launching over five years ago, CGRE has deployed over \$260 million in funding to grantee partners.

The Gender Equity Action Fund (GEAF) is an independent, aligned 501(c)(4) organization dedicated to advancing gender, reproductive, and racial equity through state-centered investments, working with communities underrepresented in voter mobilization, policy change, and nonpartisan judicial efforts. GEAF is guided by a committed community of engaged donors and leading field experts who serve on its Advisory Board, bringing together the expertise and passion needed to shape its impactful initiatives.

CGRE and GEAF, both fully virtual organizations, are fiscally sponsored by Rockefeller Philanthropy Advisors and the North Fund, respectively. Rockefeller Philanthropy Advisors, the 501(c)(3) fiscal sponsor for CGRE, is the hiring entity. Learn more at cgre.org and geaf.org.

The Role

The Senior Philanthropy + Communications Officer (SPCO) will play an important role in advancing CGRE and GEAF's current five-year strategies, raising new funding and expanding the circle of funders participating in each organization. The SPCO will serve as a frontline fundraiser who will identify, qualify, cultivate, solicit, and steward individual and institutional prospects/donors capable of making gifts of \$500,000 and above while also stewarding current funders. The role is part of a small, collaborative, fast-paced Philanthropy + Communications team, and will be an active member of the larger CGRE and GEAF teams. Although this is a remote position, the incumbent must be based in the NYC-DC corridor and available for periodic travel.

Primary Responsibilities

- + Lead and participate in all stages of the donor cultivation cycle, including prospect identification, qualification, cultivation, and solicitation of a portfolio of prospective funders, leading to gifts of \$500,000+ in support of the organization's mission and strategic priorities.
- + Develop and implement individualized cultivation and solicitation strategies for prospective donors (both individuals and foundations).
- + Build and maintain relationships with existing and prospective donors as well as donor/philanthropic advisors who are passionate about gender, reproductive, and racial equity.
- + Steward relationships with a portfolio of current donors and support the process of renewal gifts/grants.
- + Effectively represent and articulate the work and impact of CGRE and GEAF, presenting a compelling case for support for both organizations.
- + Maintain accurate and up-to-date donor records in the CRM database, documenting all interactions and activities.
- + Support the development and implementation of bespoke events and activities targeted to prospective and existing donors.
- + Participate in the execution of our communications strategy in partnership with the Philanthropy + Communications team.

Qualifications

- + 10+ years of development experience, with 3+ years in major and/or principal gifts fundraising.
- + Proven track record of personally securing gifts of \$500,000 or more from individuals and/or foundations is required.
- + Experience fundraising for 501(c)(4) entities is preferred.
- + Experience building a pipeline of new prospects.
- + Deep commitment to advancing gender, reproductive, and racial equity.
- + Exceptional relationship-building and interpersonal skills.
- + Excellent written and verbal communication skills, including the ability to translate complex strategies into compelling narratives for various audiences.
- + High level of discretion, professionalism, and emotional intelligence.
- + Experience working with CRM systems, particularly Salesforce.
- + Experience working with donor collaboratives, pooled funds, and/or funder intermediaries is a plus.

- + Able to build trust with teammates and external partners in a virtual work environment; poised and comfortable with colleagues with different workstyles and levels of formality.
- + Ability to travel to donor and prospect meetings, as well as attend conferences, CGRE + GEAF Advisory Committee/Advisory Board meetings, and staff retreats.
- + Aligned with, and experienced in, incorporating Justice, Equity, Diversity, and Inclusion (JEDI) principles into daily work and partnerships; ability to understand power dynamics and how they play out in society and the workplace.

This role is based in the NYC-DC corridor, reporting to the Chief Philanthropy + Communications Officer who is based on the west coast.

Compensation + Benefits

The salary range is \$150,000-\$165,000 per year. This range is one component of the total compensation package for employees described below.

The Senior Philanthropy + Communications Officer is employed by CGRE's fiscal sponsor, Rockefeller Philanthropy Advisors (RPA), and seconded to work on GEAF. RPA offers a competitive benefits package including health, dental, and vision coverage; 401(k) with up to 9% employer contribution; four weeks of vacation; and unlimited sick time. They must be able to work remotely within the U.S. and come equipped with virtual office tools, including the technology to support remote work. Work laptops and phones are required and provided. IT support, work-related upgrades, and web applications are provided as needed.

To Apply

To apply, please submit your resume and a cover letter that speaks to how your experience has prepared you for the role. Please include specific examples of how you've cultivated and secured donor gifts of \$500,000+ and raised funds for 501(c)(4) organizations.

Please send application materials with the subject line **Senior Philanthropy + Communications Officer** to [hiring@cgre.org](mailto: hiring@cgre.org). This **posting will remain open until filled**.

CGRE has a multi-step recruiting process that includes interviews with the recruiter, Chief Philanthropy + Communications Officer, and CGRE staff, as well as an exercise that reflects the role's primary responsibilities. Final interviews are with the Executive Director.

Rockefeller Philanthropy Advisors celebrates the uniqueness of our staff, our partners, and the communities we serve. We are committed to inclusion with the goal of cultivating a culture of belonging and acceptance. We strive to embed this value in our philanthropic work to advance a more just, equitable, and sustainable world. RPA is an equal opportunity employer.